https://www.elizayo-collab.org/
paulineroux@elizayo.africa

SECTION 18A DONATION RECEIPT

1. Approved Organisation Details

- **Name of Organisation:**
- **Website:**
- **Trading Name:** [Trading Name, if applicable]
- **PBO Reference Number:** [SARS-issued PBO Number]
- **Physical Address:** [Official Physical Address]

2. Receipt Information

- **Receipt Number:** [Unique Serial/Tracking Number]
- **Date of Issue:** [DD/MM/YYYY]

3. Donor Details

- **Nature of Person:** [Individual / Company / Trust]
- **Donor Full Name:** [First Name and Surname / Registered Company Name]
- **ID / Registration Number:** [South African ID No. / Company Reg. No. / Passport No.]
- **ID Type and Country:** [e.g., SA ID / UK Passport]
- **Income Tax Reference Number:** [Donor's SARS Tax Number, if applicable]
- **Physical Address:** [Donor's Residential or Business Address]
- **Contact Number:** [Phone Number]
- **Email Address:** [Email Address]

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4. Donation Details

- **Date of Donation:** [DD/MM/YYYY the donation was received]
- **Nature of Donation:** [Cash / Property in Kind]
- **Amount Donated:** [ZAR Amount - if cash]
- **Description of Property:** [Provide a detailed description and fair market valuation if the donation was property/in kind]

5. Section 18A Confirmation Statement *"This receipt is issued for the purposes of Section 18A of the Income Tax Act, 1962, and the donation has been or will be used exclusively for the objects of the Public Benefit Organisation in carrying on approved public benefit activities."*

Authorised by:

Signature

Name: [Name of Authorised Representative]

Capacity: [e.g., Director / Treasurer / Administrator]

Date: [DD/MM/YYYY]